

## Holt Fire District Commission Meeting Minutes

**PLACE:** Holt Fire Station, 483 Hwy 90 W, Holt, FL

**DATE and TIME of MEETING:** 8 August 2023/1830 hours

**ATTENDANCE:** Jim Connors, Roger Myers, Stephanie Holcombe, Dick Russell, Darry Childs, Fire Chief Scott Chestnut, Shelly Chestnut, Danielle Barrow

**MEMBERS NOT PRESENT:**

**VISITORS:** Jon Holloway-performance review

**EMERGENCY RESPONSES:** 340 CALLS AS OF 8 August 2023

**REVIEW OF PREVIOUS MEETING MINUTES:** Meeting minutes from July 2023 were reviewed and approved. Financial report was reviewed and approved for the month of July 2023.

**STANDARD AGENDA ITEMS – (Open for Monthly Status Update)**

**a. Vehicles:**

QR-31 – Good, on battery tender. Deputy Chief using, New battery/starter replaced

CH-31 – Good, having issues but working. Just got it out of the shop: \$1,616 for repairs. Commissioners approved \$1,800 to cover repair costs. All lights and siren went out.

DC-32 – Good; overheated again due to bad thermostat and head gasket, board approved \$3,000 to repair. Being put back together – Finished in February, still working.

Engine 31 – Out of service. Will look at donating to another Department.

Engine 32 – Good

Engine 33 – Good

AC-33 – Selling

Support 31 – Selling

Brush 31 – Good, running in place of QR 31; 2 fittings burst during freeze, \$500 to fix.

Engine 31 – In Service.

QR-32– Deputy using for 4-wheel drive capability

**b. Equipment: September 18/19 Pump Testing for E-31/32/33**

**c. Volunteer Membership: 18 volunteers – 13 firefighters, FFI certified, 5 support staff.**

### OLD BUSINESS

**a. Fundraising – Schedule**

|                       |                 |         |
|-----------------------|-----------------|---------|
| 1) Donation Letter    | TBD             | \$      |
| 2) Rib Sale           | 10/11 Feb. 2023 | \$1800  |
| 3) Rib Sale           | May 2023        | \$3724  |
| 4) Rib Sale           | Oct 2022        | \$1,565 |
| 5) Gun Raffle         | 31 Oct 2022     | \$4,000 |
| 6) Picture Fundraiser | June 2023       | \$2078  |

**b. Mr. Connors:** A motion was made and adopted to allow Mr. Connors to talk to a real estate lawyer on the current Fire District's property lines to ensure they are properly marked. Called a lawyer; need to have a survey completed. Ms. Holcombe to contact surveyor. Work in progress. (Open)

- c. Chief Chestnut: The District applied for several grants. (Continuing)
  - 1) Grant-writing company (John Storm) will assist with a First Response AFG grant for a new truck and three smaller grants, including a Firehouse Subs grant for battery-powered extraction equipment (cutter, spreader, rams) costing approximately \$25,000. He's trying to loop the vehicle and extraction tools in one grant of about \$357,710. Everything submitted; working on SCBA grant for \$44,108.
  - 2) Need to purchase new hose after testing will put in a 50/50 grant through DoF for 5 sections of LDH, 2 sets of bunker gear and Viking Shield extrication gear ordered total cost is \$9646.95. Last Grant was 100% paid by DoF. (Open)
- d. Chief Chestnut: Requested to replace the active 911 program with Flow MSP. It functions like Active 911 with the additional feature of pre-fire planning function. Cost would be \$600 a year with unlimited access vs \$300 a year for Active 911 with limited device addons. A motion was made and adopted to approve the purchase of Flow MSP for \$600 for 1 year of service. Everything needed is in to get it up and working. Setting up. (Open)
- e. Chief Chestnut: Solar farm falls under our provision as a special commercial property. Need to set an annual tax for FY 2024. Looking to charge \$1000 per 100 acres annually. (Open)
- f. Chief Chestnut: Josh Rainey would like to put an ice machine on 490 US90 fire department property. A motion was made and adopted to charge him \$500 a month and he would be responsible for electric and water bills. Update, first month rent paid; going into fundraiser account (Open)
- g. Chief Chestnut: Need to purchase annual Breast Cancer T-Shirts. A motion was made and adopted to give \$1000 to purchase shirts. (Open)

#### **NEW BUSINESS:**

- a. Mr. Connors: A motion was made and adopted to approve non-recurring transactions for the month of July.
- b. Chief Chestnut: Carl Day from Crestview Fire Department is working on his fire truck maintenance certification. He has been doing minor work on our engines, saving the department money.
- c. Mr. Connors: Chloe Ates will cut the grass at the new station for volunteer hours for Baker High School.
- d. Mr. Connors: Chandler Holloway is a aide for Representative Rudman in Tallahassee will set up a meeting with Representative Broxson about additional funding for new station. Also looking at a change of orientation of the new station; working with the County and State.
- e. Ms. Holcombe: Need to look at the Tax roll on the airport and assess the reclassifying of Anderson Columbia to industrial. Mariam and Justin will be driving the district to check properties against the tax roll.
- f. Mr. Connors: SigmaTech Incorp sent a \$100 check in memory of Danny Broxson
- g. Chief Chestnut: It will cost \$780 for lettering on QR-32 and E-31

- h. NEXT MEETING ANNOUNCEMENT and AJOURNMENT: The next Holt Fire District commission meeting will be held 12 September 2023 at 1830 hours at the fire station. The meeting was adjourned at 20:09 hours.

Jim Connors  
Chairperson, Holt Fire District Commission

Attachments:

July Financial Report

Signed Nonrecurring transaction letter